

CHAPTER 2 ELECTRICAL LICENSING AND BONDING

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200 ADMINISTRATION AND ENFORCEMENT

- 200.1 The purpose of this chapter is to provide practical safeguards to protect the public and the District of Columbia from hazards involved in the installation, maintenance, or repair of work, apparatus, equipment, fixtures, and appliances within the scope of license acts, or regulations of the District of Columbia, by requiring those persons, firms, and corporations engaged or employed in these businesses to be licensed or bonded conditioned upon the performance of work in accordance with District law and regulations.
- 200.2 The scope of this chapter is limited to electrical work within the purview of the D.C. Electrical Code.
- 200.3 The administration of this chapter shall be under the Director of the D.C. Department of Consumer and Regulatory Affairs, or the Director's agent, representative,

or designee (also referred to in this chapter as the "Director"). The Director is the designated agent of the Mayor of the District of Columbia to issue all licenses covered by this chapter.

- 200.4 Initial licenses shall be issued only when the applicant has satisfied the Director that the applicant is duly qualified, has made the payment of all required fees, and whose bond and surety, if required, have been accepted by the Mayor.
- 200.5 Each license shall be signed by the Director and impressed with a seal adopted by the Mayor of the District of Columbia.
- 200.6 The several examining boards required for the examination of applicants for a license shall report their findings to the Director who shall keep a master registration file of all applicants and of licenses issued.
- 200.7 It shall be unlawful for any person without a license required by this chapter to perform any electrical work in the District of Columbia, except in buildings of the United States and in buildings under the control of the officer in charge of Public Buildings and Grounds or of the Architect of the Capitol.
- 200.8 Any person, upon conviction of a violation of any rule or section of this chapter, shall be punished by fine of not more than three hundred dollars (\$300) or imprisonment of not more than ninety (90) days.

AUTHORITY: Unless otherwise noted, the authority for this chapter is An Act approved December 20, 1944, 58 Stat. 819.

SOURCE: 5J DCMR §§101, 102, 301, 302, 303, 304, 801 and 802.

201 EXAMINING BOARD

- 201.1 An Electrical Examining Board appointed by the Mayor shall examine each applicant for a license to determine his or her qualifications to engage in the electrical business or trade.
- 201.2 Each member of the examining board, except District employees, shall receive reasonable compensation for services, as determined by the Mayor, but not to exceed twenty-five dollars (\$25) for each official board meeting.
- 201.3 The examining board shall consist of five (5) members and five (5) alternates appointed by the Mayor, chosen as follows:
- (a) Four (4) shall have been actively engaged in the District for at least five (5) years preceding their appointment in the business for which a license is sought;
 - (b) Two (2) shall have been owners or managers of a business licensed under this chapter;
 - (c) Two (2) shall have been employees competent to superintend the performance of work licensed under this chapter; and
 - (d) One (1) shall be a District official, who shall also be secretary and recorder of the board.

- 201.4 Not more than one (1) member of the examining board shall have a financial interest in or be employed by the same person, firm, or corporation.
- 201.5 Two (2) members of the original examining board, other than the District official, shall be appointed for a term of one (1) year and the others for a term of two (2) years. After expiration of the original appointments, all appointments shall be made for a term of two (2) years, except appointments made to fill the remainder of unexpired terms. The District of Columbia official shall serve until his or her successor is appointed.
- 201.6 A vacancy caused by death, resignation, or otherwise shall be filled by the Mayor for the remainder of the unexpired term of office.
- 201.7 All members shall be eligible for reappointment.
- 201.8 The examining board shall meet from time to time, and shall meet at least quarterly during each calendar year at the time designated by the Mayor, for the examination of applicants for licenses and for the transaction of other board business.
- 201.9 Each examining board shall elect a chairperson and vice-chairperson from among its members.
- 201.10 Each examining board shall act in any advisory capacity that may be assigned to it by the Mayor or the Director.
- 201.11 The Mayor, in his or her discretion, may remove any member of the board.

SOURCE: 5J DCRR §§311 through 317, 601 and 602

202 EXAMINING BOARD PROCEDURES

- 202.1 An examining board may examine an applicant on the full scope of the license applied for, or the examination may be limited to one (1) or more specific subjects or branches of the occupation for which an application is made.
- 202.2 Applicants presenting qualifications in special fields of the electrical trade shall be examined in those fields only. The license issued shall specify any limitations on the face of the license.
- 202.3 The board shall report its findings, with any limitations to be specified in the granting of a license, to the Director.
- 202.4 Action by the examining board is contingent on the presence of all members. For each member of the board, the Director shall appoint an alternate who shall satisfy the required standards of eligibility. A majority of the board members is sufficient to support a decision.
- 202.5 The examination for an occupational license under this chapter shall include questions, diagrams, and other materials that are sufficient to thoroughly demonstrate

to the examining board that the applicant has the experience and knowledge of regulations and construction methods considered necessary to engage in the class of occupation for which the applicant has filed a license application.

202.6 An applicant who successfully passes a required examination shall be recommended to the Director by the examining board for a license to engage in that business or occupation.

202.7 An applicant who fails to qualify for a license or who fails to report for an examination within twelve (12) months after filing a license application shall forfeit any fees paid in connection with the application unless subject to a refund as provided in §221. A new application shall be filed in accordance with this chapter before further consideration can be given to the applicant.

SOURCE: 5J DCRR §§603, 604, 605, 611, 612, 613.

203 GENERAL LICENSING REQUIREMENTS

203.1 No individual shall perform any work that requires a license without first having obtained a license, or a temporary permit to work, except as specifically provided otherwise in §204.

203.2 No license issued under this chapter shall be considered as a permit to do any work for which a permit is required by any District statute or regulation.

203.3 In making an installation, no licensee shall create a violation of any other regulation.

203.4 All licenses shall be subject to examination by any police officer or official of the District government.

203.5 Licenses shall be required to engage in the following businesses and occupations, subject to the conditions of this chapter:

- (a) Electrical Contractor;
- (b) Special Contractor;
- (c) Electrical Fixture Contractor;
- (d) Electrician;
- (e) Master Electrician;
- (f) Master Electrician Specialist;
- (g) Apprentice Electrician; and
- (h) Maintenance and Repair Electrician.

203.6 No person shall employ an unlicensed person to perform electrical work as such, except as provided for in §207.

- 203.7 A licensee shall register any change of address of his or her place of business or residence within five (5) days of the change.
- 203.8 No person holding a license under this chapter shall suffer or allow any other person to use or operate under his or her license.
- 203.9 No license shall be assigned or transferred.
- 203.10 Any license that has been changed or altered shall be void.
- 203.11 No permit to work, or license, shall be issued to any applicant who is less than sixteen (16) years of age, except where a permit to work has been issued by the Board of Education.
- 203.12 The Director may require an applicant to submit a birth certificate or other evidence of age.
- 203.13 A business, trade, or occupational license limited to a specified trade, occupation, or condition may be issued by the Director. Any limitation shall be specified on the face of the license.
- 203.14 Each license shall specify by name the person, firm, or corporation to which it is issued.
- 203.15 Each license shall specify the business, trade, profession, or calling for which it is granted, and the location at which that business, trade, profession, or calling is to be conducted.
- 203.16 Each license shall specify the date of expiration of that license.

SOURCE: 5J DCMR §§404, 407, 421, 422, 423, 425, 426, 439, 441, 447, 501 and 503.

204 EXEMPTIONS FROM LICENSING REQUIREMENTS

- 204.1 The provisions of this chapter shall not apply to the following:
- (a) Any public utility as defined in D.C. Code §43-203 (1981), which is under the jurisdiction of the Public Service Commission of the District of Columbia, when that utility is engaged in the performance of work for which the utility holds a franchise to engage in rendering a public utility service;
 - (b) Persons actually engaged in the performance of work under contract with the Federal government;
 - (c) Persons performing electrical work in connection with the operation of signals or the transmission of intelligence by telegraph or telephone companies in rendering their duly authorized service, or persons installing, manufacturing, or repairing equipment designed for use as an integral part of the communication system owned and operated by a telegraph or telephone company; or
 - (d) Persons installing exposed electrical wiring in suitable laboratories for experimental purposes only.

- 204.2 No license shall be required of an individual to perform electrical work in his or her residence, if that residence is owned and occupied by him or her, and a permit for any electrical work to be done is obtained as required in the D.C. Electrical Code.
- 204.3 A business license or bond will not be required of a person, firm, or corporation to perform work in buildings or on premises under his, her, or its ownership or occupancy, if that person, firm, or corporation regularly employs a licensed master electrician, master electrician specialist, or a licensed maintenance and repair electrician.
- 204.4 No occupational license as an electrician shall be required of a person engaged in any of the following:
- (a) Repair or replacement of sockets, receptacles, or snap switches;
 - (b) General maintenance to repair portable electrical equipment or lighting fixtures; and
 - (c) Other minor repairs at existing outlets on the premises in which he or she is regularly employed.
- 204.5 An individual who is employed only by the District of Columbia government, and whose name appears on the regular employment roll of the District, may be issued a special license without fee for a trade or occupation; Provided, that the following conditions shall apply:
- (a) The person shall not engage in work authorized by that license other than for the District of Columbia; and
 - (b) The limitation set forth in paragraph (a) shall be stated on the face of the license.

SOURCE: 5J DCRR §§401, 403, 405, 503, and 507.

205 EXPIRATION OF LICENSES

- 205.1 All licenses shall expire and be void after the date of expiration specified on the license, except that when the day of expiration of a license falls upon a Sunday or a holiday, the license shall be valid until the next business day.
- 205.2 Business licenses shall run for twelve (12) months from the first of the month in which the license becomes effective.
- 205.3 Occupational licenses shall run for two (2) years from the first of the month in which the license becomes effective.

SOURCE: 5J DCRR §§405 and 406.

206 APPRENTICES

- 206.1 An applicant for a license as an apprentice electrician shall be granted the license without an examination by the Director.

206.2 An apprentice electrician shall register with the Director and failure to do so shall be cause for termination of his or her license in accordance with §213.

206.3 A licensed apprentice electrician shall work only under the direct personal supervision and control of a licensed master electrician, a licensed master electrician specialist, a licensed electrician, or a licensed maintenance and repair electrician.

SOURCE: 5J DCRR §§411 and 627.

207 TEMPORARY LICENSES

207.1 The Director may register and issue a temporary work permit which shall be valid for not more than two (2) months pending a meeting of the examining board or the issue of a required license.

207.2 A temporary permit shall be issued to an applicant who presents evidence of his or her qualifications to work as an electrician, and upon payment of a fee of one dollar (\$1).

207.3 A second, consecutive temporary permit may be issued to an applicant pending the report of the applicant's examination by the examining board.

207.4 An application for a temporary permit to work shall be accompanied by an application for a license and payment of all required fees.

207.5 Failure to qualify for a license as an electrician under this chapter shall automatically terminate a temporary permit to work as an electrician.

SOURCE: 5J DCRR §410.

208 BUSINESS LICENSE REQUIREMENTS

208.1 A business license shall be required of each contractor whose work includes the removal and reinstallation of electrical appliances, apparatus, fixtures, equipment, and devices or any installation coming within the scope of the D.C. Electrical Code.

208.2 A license shall be required to engage in the business of electrical contractor, special contractor, or electrical fixture contractor.

208.3 No electrician, master electrician, or master electrician specialist shall engage in a business for which a license is required without first having obtained a business license as a contractor.

208.4 A business licensee who has more than one (1) business location shall obtain a separate license and file a separate bond for each location.

208.5 A business license may be issued to a contractor to engage in a specified business at a specified location, as required in this section, conditioned upon one of the following:

(a) The licensee shall be licensed as a master electrician;

(b) The licensee shall have a master electrician as an officer or substantial stockholder in the firm or corporation; or

(c) The licensee shall have as an employee a master electrician.

208.6 A limited business license to engage in work as an electrical contractor, special contractor, or an electrical fixture contractor may be issued to a contractor to engage in a limited business at a specified location, conditioned upon one of the following:

(a) The licensee shall be licensed as a master electrician or a master electrician specialist;

(b) The licensee shall have a master electrician or a master electrician specialist as an officer or substantial stockholder in the firm or corporation; or

(c) The licensee shall have as an employee a master electrician or a master electrician specialist.

208.7 The master electrician or master electrician specialist referred to in §208.6 must be qualified and licensed in the same specialty as the business licensed under that subsection.

208.8 All work done under a license or limited license to engage in a business under this section shall be under the personal supervision of the master electrician or master electrician specialist designated under §208.5 or §208.6, and the master electrician or master electrician specialist shall be responsible for all work performed.

208.9 No master electrician or master electrician specialist shall be responsible for the work of more than one (1) contractor.

208.10 The limitations on a business license shall not be greater than the limitations specified for the master electrician specialist responsible for work done.

SOURCE: 5J DCMR §§408, 424, 427, 443, 444, 446, 502, 505 and 622.

209 APPLICATION FOR LICENSURE

209.1 Application for a license to engage in a business or occupation covered by this chapter shall be filed with the Director in writing on the form provided and the license fee paid before any examination to engage in the business or occupation is conducted.

209.2 Each applicant shall furnish two (2) recent identical photographs of the applicant, one by one and one-half inches (1" x 1 1/2") in size.

209.3 The application for a business license filed with the Director shall include the name of the local officer representing the firm or the corporation, and the name of the master electrician or master electrician specialist who is responsible for the performance of the work done by the person, firm, or corporation.

209.4 Applications for a license must be sworn to before a notary public.

209.5 An applicant who has successfully passed the examination, and who has the qualifications and fitness to engage in a business or occupation under this chapter, shall be notified by the Director of the approval of his or her application.

209.6 After having been notified that he or she has successfully passed the license examination, the applicant shall file a bond, if a bond is required under §210.

SOURCE: 5J DCRR §§431, 432, 433 and 435.

210 BONDING OF LICENSEES

210.1 Each licensed master electrician or master electrician specialist designated by a contractor as that contractor's authorized master electrician or master electrician specialist shall file a bond as provided in this section, except contractors who conduct their own business and designate only themselves as responsible for their work.

210.2 Applicants for a business license shall file a bond in connection with the license, as provided in this section.

210.3 Each required bond will be forwarded to the Mayor for approval, who in turn will notify the Director when each bond is accepted.

210.4 Upon notice of the approval of the bond by the Mayor, the applicant shall register with the Director, stating the applicant's full name, residence, and place of business. The applicant shall make any cash deposit with the District that is required by any regulation.

210.5 The bond required under this section shall be conditioned upon the performance in accordance with law and regulations in force in the District of all licensed work undertaken by the person, firm, or corporation, and to keep the District of Columbia harmless from the consequences of any and all acts performed by that person, firm, or corporation in connection with the business during the period covered by the the bond.

210.6 The Director shall furnish to anyone applying for it a certified copy of any bond filed under this section upon payment of a fee of five dollars (\$5). The certified copy shall be *prima facie* evidence in any court that the bond was duly executed and delivered by the person, firm, or corporation whose name appears on the bond.

210.7 The required bond shall be executed in accordance with the following form:

KNOW ALL MEN BY THESE PRESENTS

That we, _____ as principal and _____ as sureties, are held and firmly bound unto the District of Columbia and to any person who may be aggrieved by a violation by the principal of any law or regulation in force in the District of Columbia relating to the electrical business in the full and just sum of _____ dollars (\$ _____) lawful money of the

United States of America, for which payment, well and truly to be made, we bind ourselves, jointly and severally, our joint and several heirs, executors, administrators, successors, and assigns firmly by these presents.

Signed with our hands and sealed with our seals this _____ day of _____, 19____.

WHEREAS, The above bound _____ desires to engage in and practice the business of a master electrician, master electrician specialist, or electrical contracting in the District of Columbia, pursuant to the requirements of the Act of Congress approved December 20, 1944, 58 Stat. 819, and the electrical bonding and licensing regulations of the District of Columbia (Title 17 DCMR chapter 2) adopted by the Mayor of the District of Columbia in accordance with the laws of the District of Columbia relating to the electrical business.

NOW, THEREFORE, the conditions of the above obligations are such that if _____ shall well and truly observe and strictly and faithfully comply with the electrical bonding and licensing regulations of the District, including any amendments which may be hereafter made, and with all rules, regulations, and orders of the Mayor of the District, and all laws of the District relating to the electrical work placed in, upon, or leading to or from any building or structure in the District, and shall save and keep harmless the District of Columbia and any person who may be aggrieved by the violation of the laws or regulations in force in the District of Columbia applicable to the performance of work aforesaid by the principal hereto from the consequence of any and all acts done by _____ in the execution and practice of his or her business as electrical contractor aforesaid, then this obligation to be void; otherwise to remain in full force and effect for five (5) years from the date hereof.

210.8 Persons engaged in any business required under this chapter to be bonded shall furnish and keep in force a bond running to the District of Columbia with corporate surety authorized by the Secretary of the Treasury to do business pursuant to §3 of the Act of August 13, 1894 (28 Stat. 279), as amended (6 U.S.C. §8), and by the D.C. Insurance Administration to do business in the District, in the amount specified in this chapter, conditioned upon the performance in accordance with laws and regulations in force in the District of all licensed work undertaken by that person, firm, or corporation, and to keep the District harmless from the consequences of any and all acts performed by that person, firm, or corporation in connection with the business during the period covered by the bond.

210.9 The surety on any bond may terminate its liability under the bond by giving thirty (30) days written notice of termination, served either personally or by registered mail, to the principal and to the Director.

- 210.10 Upon giving notice under §210.8, the surety shall be discharged from all liability under the bond for any act or omission of the principal occurring after the expiration of thirty (30) days from the date of service of the notice.
- 210.11 Unless, on or before the expiration of the notice period, the principal files a new bond in like amount and conditioned as the original in substitution of the bond terminated under §210.9, the license of the principal to engage in the licensed business shall likewise terminate upon the expiration of the notice period.
- 210.12 If a surety becomes insolvent or bankrupt, or ceases to be authorized by the Secretary of the Treasury to do business pursuant to §3 of the Act of August 13, 1894 (28 Stat. 279), as amended (6 U.S.C. §8), or by the D.C. Insurance Administration to do business in the District, the principal shall, within ten (10) days after notice of this event given by the Director, file a new bond in like amount and conditioned as the original. If the principal fails to do so, the license of the principal shall terminate.
- 210.13 Any person aggrieved by the violation of any law or regulation in force in the District of Columbia relating to the licensed business shall have, in addition to a right of action against the person, firm, or corporation, a right to bring suit against the surety on the bond, either alone or jointly with the principal, and to recover in an amount not exceeding the penalty of the bond any damages sustained by reason of any act, transaction, or conduct of the principal which is in violation of law or regulation in force in the District of Columbia relating to that business; Provided, that nothing in this section shall be construed to impose upon the surety on any bond a greater liability than the total amount of the bond, or the amount remaining unextinguished by any prior recovery or recoveries, as the case may be.
- 210.14 If a recovery is had on any bond, the principal shall restore the bond to its original amount.
- 210.15 Upon making any payment on account of its bond, the surety shall immediately notify the Mayor.
- 210.16 The amount of the bond required for each business, trade, or occupation under this section shall be the following:

<u>Business, Trade, or Occupation</u>	<u>Bond Required</u>
Electrical Contractor.....	\$4,000
Electrical Fixture Contractor.....	\$1,000
Master Electrician.....	\$2,000
Master Electrician Specialist.....	\$1,000
Special Contractor	\$2,000

- 210.17 The bond for master electricians or master electrician specialists shall be required of all master electricians or master electrician specialists designated by a contractor as the authorized master electrician or master electrician specialist.

- 210.18 No bond shall be required of any applicant for a license who is employed only in the service of the government of the District of Columbia and whose name appears on the regular payroll of the District; Provided, that the person carries on no work or business as authorized by the license other than for the District.

SOURCE: 5J DCMR §§434, 435, 436, 437, 701, 702, 703, 710, 711, 712, 713 and 723.

211 RENEWAL OF LICENSES

- 211.1 A renewal license may be issued before the date of expiration of the current license without reexamination if all of the following conditions are met:
- (a) All permit fees have been paid;
 - (b) Work or services performed under the existing license have been done in a manner satisfactory to the Director;
 - (c) The application and any required bond is approved; and
 - (d) The license renewal fee is paid.
- 211.2 The renewal license shall bear the date and be effective as of the expiration date of the old license.
- 211.3 The application for renewal of a license, accompanied by any required bond, shall be filed with the Director in writing on the form provided, and the license renewal fee shall be paid before expiration of an existing license, except as otherwise provided in this section.
- 211.4 Any person licensed under this chapter who fails to renew his or her license prior to the expiration date of the license will be permitted to renew the license without being required to take an examination in connection with the renewal, subject to the following conditions:
- (a) That the license was not revoked during the period for which it was issued, and that it was in full force and effect on the date of expiration;
 - (b) That the applicable fee and penalty is paid, as follows:
 - (1) If application for renewal is made in writing within thirty (30) days from the date the license expired, accompanied by the required renewal fee, plus a ten dollar (\$10) penalty;
 - (2) If application for renewal is made in writing between thirty (30) days and two (2) years from the date the license expired, accompanied by all required renewal fees, plus a seventy-five dollar (\$75) penalty in the case of a master electrician, or a thirty-five dollar (\$35) penalty in the case of a journeyman electrician.
 - (c) That the applicant for renewal has not engaged in the activity for which the license is required during the period he or she remained unlicensed after the

expiration of the previous license, and submits to the examining board a notarized statement that he or she has not so engaged in such activity; and

- (d) That the applicant for renewal of an expired license personally appears before the board to answer any questions relative to the application for renewal that the examining board may require.

211.5 This section shall not be construed as authorizing or permitting the holder of a license issued under the authority of this chapter whose license has expired and has not been renewed to continue to operate as if he or she were the holder of a valid license.

211.6 This section shall not be construed as waiving any provision in this chapter prohibiting any person from engaging in an activity for which a license is required without first having been issued a valid license to engage in that activity.

211.7 If a license expires while the licensee is in the service of the Armed Forces of the United States or the Merchant Marine, the license may be renewed without further examination on payment of the renewal fee and upon the presentation of an application for renewal to the Director within six (6) months after discharge. Proof that the licensee was serving in the Armed Forces of the United States or the Merchant Marine on the date of expiration of the license shall accompany the application for renewal.

SOURCE: 5J DCRR §§451, 452, 453 and 457, as amended by §2 of District of Columbia Electrical Licensing and Bonding Regulation Amendment Act of 1979.

212 TERMINATION OF LICENSES

212.1 A business license issued under this chapter shall terminate if the licensee fails to file and maintain an approved bond as required under this chapter.

212.2 If the master electrician or master electrician specialist resigns or severs his or her connection with the person, firm, or corporation licensed under this chapter, or if the occupational license of the master electrician or master electrician specialist who is named on that business license expires, it shall become the obligation of the licensed firm or corporation immediately to secure the services of a qualified, licensed replacement.

212.3 If the firm or corporation is not licensed (under the provisions of §204.3), it shall stop all work until a replacement is provided. Failure to provide the replacement and to promptly notify the Director of the replacement shall render the business license void.

212.4 If any person listed in §212.2 severs his or her connection with any business licensed under this chapter, it shall be the duty of both that person and the licensee to notify the Director promptly.

SOURCE: 5J DCRR §§448, 461 and 466.

213 SUSPENSION AND REVOCATION OF LICENSES

213.1 Any license issued under this chapter shall be revoked if the surety on the bond becomes unsatisfactory to the Mayor.

- 213.2 The Mayor shall revoke any license issued under this chapter when it is shown to his or her satisfaction that the licensee, in his or her license application or application for renewal, knowingly made a false statement or misrepresentation deemed material to the issuance or renewal of the license.
- 213.3 A business or occupational license issued under this chapter may be suspended or revoked by the Mayor for a violation of this chapter or other District law or regulation applicable to the licensed activity; Provided, that the Board has held a hearing on the question of the violation after at least five (5) days notice to the licensee.
- 213.4 After a suspension or revocation hearing, the Board shall forward its findings and recommendation to the Mayor through the Director.
- 213.5 The licensee may appeal the decision of the Electrical Examining Board to the Mayor within thirty (30) days.
- 213.6 On information that any person licensed under this chapter has been convicted of an offense involving moral turpitude, the Mayor may, within his or her discretion, suspend or revoke the license.
- 213.7 Upon the application of any person whose license has been revoked or suspended and upon showing a good cause, the Mayor may reinstate the license.

SOURCE: 5J DCMR §§462, 463, 465 and 469.

214 DISPLAY OF LICENSES

- 214.1 Each contractor bonded and licensed to engage in a business under this chapter shall display the license in a frame under a glass in a conspicuous place accessible for inspection in the location specified on the license.
- 214.2 Occupational licenses issued in the form of a card shall be carried on the person of the licensee.
- 214.3 It shall be unlawful for any person to display a sign stating or implying that he or she is conducting a business requiring a license under this chapter; or to advertise by means of business cards, stationery, or any publication, or directory; or to claim orally to a prospective customer; or otherwise to indicate that he or she is conducting such a business, unless he or she is licensed to do so as provided in this chapter.
- 214.4 Contractors licensed under this chapter who have no regularly established place of business in the District shall establish a local office in the District at which the appropriate licenses shall be displayed and where legal notices may be served.
- 214.5 If a contractor is a non-resident of the District, or has designated on his or her license application a local officer of the firm or corporation who is a non-resident of the District, the contractor shall also designate by name and address an individual who is a resident of the District and who, by a signed statement, agrees to be the local representative of the contractor to accept notices, summons, or other legal notices for that contractor and to notify the Director of any change in his or her address or any change in the conditions of the agreement to act as agent for the contractor.

SOURCE: 5J DCRR §§471, 472, 473 and 474.

215 BADGES OR IDENTIFICATION FOR EMPLOYEES

215.1 Each person licensed to engage in a business shall issue a badge or identification card to each person or employee who is engaged in any work outside the place of business of the licensee.

215.2 Each badge or identification card shall state the following:

- (a) The name of the licensee;
- (b) The name or class of the business license; and
- (c) The name or number of the employee.

215.3 The style and form of the badge or identification card shall be approved by the Director.

SOURCE: 5J DCRR §§491 and 492.

216 MASTER ELECTRICIAN'S LICENSE

216.1 Each applicant for a license as master electrician shall furnish evidence of either of the following:

- (a) That he or she has worked as an electrician, as that term is defined in this chapter, for not less than four (4) years; or
- (b) Equivalent experience which may include work in the United States Armed Services or Merchant Marine, or attendance at a college or university in a course of electrical engineering for four (4) years; Provided, that the applicant can show at least two (2) years of practical experience in electrical work.

216.2 The examination shall include the following:

- (a) A practical knowledge of the Electrical Code and regulations applicable to electrical installations, wiring methods, types and current carrying capacities of conductors, conductor and equipment protection, and standard wiring systems and diagrams; and
- (b) A demonstration by the applicant to the examining board of an ability to comprehend and interpret electrical wiring plans and drawings, to maintain electrical installations, and to repair apparatus, equipment, fixtures, and appliances in accordance with the D.C. Electrical Code and established standards.

216.3 The examination may include all of the subjects listed in §216.2 or may be limited to the scope of work included in the license application.

SOURCE: 5J DCRR §623.

217 MASTER ELECTRICIAN SPECIALIST'S LICENSE

- 217.1 When an applicant seeks a license as a Master Electrician Specialist for the purpose of supervising the performance of work in special contracting or electrical fixture contracting, experience and qualifications limited to those special fields may be considered by the examining board.
- 217.2 The examination may include any of the subjects specified in §216.2, but shall be limited to the scope of work in the license application.
- 217.3 Each applicant shall demonstrate knowledge of District laws and regulations relating to the field in which the license is sought.
- 217.4 The experience and qualifications required shall be that of an electrician, as that term is defined in this chapter, or no less than four (4) years experience under the competent supervision of an electrician generally or in the special field in which a license is sought.
- 217.5 In addition to the general requirements of this section, the following special experience as supervisor shall be shown:
- (a) Special Contracting: If a business includes one or more business classifications for which a separate examination and license is required, the applicant shall be examined for each category. The applicant must have one (1) year of experience in each specialty; and
 - (b) Electrical Fixture Contracting: One (1) year as a fixture hanger.

SOURCE: 5J DCMR §624.

218 ELECTRICIAN'S LICENSE

- 218.1 To be eligible to take the examination for an electrician's license a person shall have done at least one (1) of the following:
- (a) Learned the trade by having been engaged in that work or occupation for at least four (4) years comprising a minimum of four thousand (4,000) working hours as an apprentice electrician under the supervision of an electrician, master electrician, or master electrician specialist, or a contractor qualified under this chapter to receive a license as a master electrician or master electrician specialist;
 - (b) Received experience equivalent to that set forth in §218.1(a), which may include performance for at least four (4) years in the United States Armed Services or Merchant Marine of the type of work for which a license is sought;
 - (c) Satisfactorily attended, at a college or university, a course of electrical engineering for four (4) years: Provided, that the applicant must also show at least one (1) year of practical experience in electrical work; or
 - (d) Obtained a combination of the experience authorized in paragraphs (a), (b) and (c) of this subsection to establish eligibility to take the examination.

- 218.2 Examination for a license as electrician shall include the following:
- (a) A practical knowledge of the Electrical Code and regulations applicable to electrical installations, wiring methods, types and current carrying capacities of conductors, conductor and equipment protection, the standards of wiring systems, and diagrams; and
 - (b) A demonstration by the applicant to the examining board of an ability to comprehend and interpret electrical wiring plans and drawings; to maintain electrical installations; and to repair apparatus, equipment, fixtures, and appliances in accordance with the D.C. Electrical Code and established standards.
- 218.3 Waiver of the examination described in §218.2 is authorized. The Board may accept, in lieu of examination, a certificate from a recognized trade organization certifying that the applicant has passed its required examination and is considered and classed by that organization as a journeyman electrician.
- 218.4 A journeyman's card showing membership in a recognized trade organization shall be considered as *prima facie* evidence that the applicant is qualified as a journeyman in that trade, and that evidence may be accepted by the examining board.

SOURCE: 5J DCRR §625.

219 SPECIAL LICENSE IN ELECTRICAL MAINTENANCE AND REPAIR WORK

- 219.1 An individual who has been licensed in the District as a steam and operating engineer for a period of four (4) years and who performs work within the purview of the D.C. Electrical Code is eligible to take an examination for a special license in electrical maintenance and repair work.
- 219.2 A person eligible under §219.1 may take any examination provided for by this chapter if the applicant has at least four (4) years of experience under the steam and operating engineer's license in work within the purview of the D.C. Electrical Code.
- 219.3 An individual who has learned his trade by having been employed by a person, firm, or corporation in maintenance and repair work as an apprentice electrician under the direct supervision of a master electrician, master electrician specialist, or a maintenance and repair electrician for a period of four (4) years may be licensed as a maintenance and repair electrician.
- 219.4 The applicant shall demonstrate to the examining board a practical knowledge of the Electrical Code as it pertains to the class of wiring at the premise where the license is applied for; and an ability to maintain electrical installations and to repair apparatus, equipment, fixtures, and appliances in accordance with the D.C. Electrical Code and established standards.

SOURCE: 5J DCRR §§626 and 628.

220 DUPLICATE LICENSES AND REFUNDS

- 220.1 If a license is lost, destroyed, or defaced, the licensee shall present to the Director a properly notarized statement to that effect.

220.2 A duplicate license shall be issued upon payment of a fee of three dollars (\$3), except that where this fee is greater than the license fee, the license fee will be charged.

220.3 Refunds shall be given as follows:

- (a) A business license fee, less five dollars (\$5), will be refunded if the applicant has failed to qualify for a license;
- (b) Occupational license refunds shall be made only on application of an applicant for a license who has not received a license and on a certificate of the Director that the applicant has failed to pass the required examination as follows:
 - (1) One examination - original fee less four dollars (\$4); or
 - (2) Two examinations - original fee less six dollars (\$6);
- (c) Any fees erroneously collected by the District of Columbia for a license under this chapter shall be refunded.

SOURCE: 5J DCRR §§724 and 725.

221 LICENSE FEES

221.1 The license fees specified in §3500 shall be separate from, or in addition to, another contractor's or business license tax which may be fixed for this and similar occupations by law or by the Mayor.

221.2 All fees shall be paid to the D.C. Treasurer before an examination and before a license is issued.

SOURCE: 5J DCRR §§721 and 722.

299 DEFINITIONS

299.1 When used in this chapter, the following words and phrases shall have the meanings ascribed:

Apprentice electrician - an individual at least sixteen (16) years of age who assists in the performance of manual work under the direction of a master electrician, electrician, or master electrician specialist.

Apprenticeship course of instruction - a course of instruction consisting only of manual work in the employ of an electrical contractor or employer exempt from licensure under §204.3.

Bond - the bond and surety required by the Act of Congress (Public Law 506-78th Congress, 58 Stat. 819) approved December 20, 1944, in an amount specified in this chapter for each specific business.

Director - the Director of the D.C. Department of Consumer and Regulatory Affairs, or the Director's agent, representative, or designee.

Electrical contractor - a person engaged in the business of installing, repairing, or maintaining electric wiring, fixtures, signs, apparatus, and appliances designed for using or conducting electric current and coming within the scope of the Electrical Code of the District of Columbia.

Electrical fixture contractor - a person engaged in the business of installing, repairing, or maintaining electric fixtures or signs at outlets previously provided.

Electrician - an individual who has demonstrated that he or she has learned the trade and has received a license from the District of Columbia.

Engaged in business - a person, firm, or corporation that holds itself out to the public to furnish or install, under verbal or written contract, labor or material designed to accomplish a specified result. A person so engaged shall be considered a contractor requiring a license under this chapter.

License - the authority granted by the District for a person to engage in a specific business, trade, or occupation in the District of Columbia.

Maintenance and repair electrician - an electrician employed by a person, firm, or corporation who keeps in repair electrical installations, apparatus, fixtures, and equipment; and who also may install wiring and apparatus that come within the purview of that permitted in Article 1147 of the D.C. Electrical Code, at the specific premise or premises for which the license is issued. Work done beyond the scope of Article 1147 shall only be done when a master electrician or a master electrician specialist is regularly employed.

Master electrician - an electrician who is qualified to lay out, direct, and supervise the work of other electricians.

Master electrician specialist - an electrician who is also qualified to lay out, direct, and supervise the work of other electricians in the limited field of work for which a license is issued and limited to branch circuit wiring.

Person - an individual, firm, partnership, or corporation.

Special contractor - a person engaged in a limited branch of the business of installing, repairing, or maintaining a particular appliance, apparatus, device, fixture, or commodity covered by regulations. This business may be included under one or more business classifications provided in this chapter, such as gasoline pumps, musical instruments, oil burners, signs, and stokers.

SOURCE: 5J DCRR, Part 2.

